

Excel Paralubes

2800 Old Spanish Trail, P.O. Box 850, Westlake, LA 70669

Base Oil Truck Loading Requirements

General Requirements:

1. All trailers will be inspected prior to loading. Loaded trailers will be sampled and tested prior to release (by compartment).
2. All trailers must be clean, dry, and vapor-free certified by:
 - a) Cleaning certificate provided to Excel Loader upon arrival.
 - b) "Compatible last contents hauled" as demonstrated by bill of lading provided to Excel Loader upon arrival.

"Clean" shall mean: trailer must be free of water, free of any visible particulates, and well drained. Trailers that are not clean will be rejected.
3. All loads are by appointment only. Any changes should be handled through individual carrier dispatch or Excel Shipping department.
4. Drivers must provide strapping tables per compartment upon request. Compartment capacities must be clearly marked.
5. NO baffled trailers allowed without a written customer waiver. NO rear loaders.
6. ALL trailers must have bottom-center 4" male dry-break connections and be Scully Groundhog™-system (8-pin) capable. Loading and overflow protection connections must be bolted, screwed, or welded to the trailer before arrival to load. Trailers with camlock connections in the loading manifold, and/or hatch mounted overflow protection will not be accepted for loading. Overflow protection probe must extend at least 6" into the barrel of the tank.
7. Loading connections must be located in a 6' span that is centered 38' from the center of the front axle of the truck and/or 32' from the center of the rear axle of the trailer.
8. Due to the construction of our loading racks, maximum allowable height of the tractor is 12' 7", excluding stacks.
9. Loading connection(s) must exit to the passenger side of the trailer, 36" high maximum and 24" high minimum. The connection(s) must be parallel to the loading scale slab, parallel to the axle of the trailer. The face of the loading connection must be a maximum of 19" from the outer edge of the tank and/or attachments (hose racks, etc.) and be unobstructed by ladders, etc.
10. Excel's Bill of Lading and Certificate of Analysis are the official shipping documents and must be presented to customer personnel for sole verification of product for offloading purposes.

Driver Requirements:

1. Drivers must open all valves and dome lids on trailer for inspection of compartments, load/unload lines and manifold prior to loading.
2. Drivers must vacate cab and stand-by trailers during the entire loading process, available to the Excel Loader as necessary. After loading, while the compartment sample(s) are being processed, a Driver lounge is available for use. The driver must notify the Excel Loader of his/her whereabouts at all times.

Safety/Environmental Requirements:

1. All safety procedures and instructions received from Excel loading personnel must be obeyed.
2. Smoking is permitted only in designated smoking areas.
3. The following minimum personal protective safety equipment must be worn: hard hat, safety glasses, and leather or rubber work shoes/boots with a distinct heel.
4. The driver should immediately notify an Excel employee if he/she is involved in an accident or observes an unsafe condition.
5. All drivers must comply with Excel or D.O.T. rules and regulations, whichever is more stringent while operating

transport vehicles within the Excel facility. Transport vehicles are NOT to exceed 10 mph and must obey all signs and directives. While loading, waiting to load, or waiting for appropriate paperwork after loading, the vehicle's engine and electrical system (unless necessary for Scully operation) must be turned off and the brakes set.

6. All drivers are required to have a copy of the D.O.T. Emergency Response Guidebook.
7. All spills must be reported to an Excel employee immediately. No product is to be drained from transport vehicles to the ground. Containers used to catch drips must be emptied appropriately.

If you require further information, contact the Excel Shipping department at 337-491-5714

